



REQUEST FOR PROPOSAL

FOR

**SUPPLY, SETUP, CONFIGURATION, CUSTOMIZATION,
TESTING, TRAINING, COMMISSIONING AND
MAINTENANCE OF ALTERNATIVE CHANNELS**

NOVEMBER 2024

TENDER NO. 002/ICT/NOV/2024

Date: 28th November 2024

CLARIFICATION AND ADDENDUM No. I

In accordance with the Tender for “**Request for Proposal for Supply, Setup, Configuration, Customization, Testing, Commissioning and Maintenance of Alternative Channels**” Ollin SACCO issues Clarification I and Addendum No I as follows.

Clarification No. I

Sr. No	Query	Clarification
1	For tendering purpose we are requesting for document password for Ollin SACCO-Core Banking System Technical Responsiveness Checklist	The Technical Responsiveness Checklist has a password blocking editing. All the columns and rows can be resized. Bidders are required to type in their responses on columns D,E ,F,G and H and submit the Technical responsiveness checklist with their Technical proposal on email - tender@ollin.co.ke
2	I am seeking clarification on whether the Bid Security Could be from an insurance company.	The acceptable bid security is from a Tier 1 commercial bank. Bid security from an insurance company or microfinance bank will not be accepted.

Addendum No. I

The following RFP sections are hereby amended.

[ON LETTERHEAD OF THE BIDDER]

FORM TECH I - FORM OF TENDER

The CEO
Ollin SACCO Ltd
Kerugoya, Kirinyaga County
Kenya

Email: tender@ollin.co.ke

Dear Sir

We, the undersigned, offer to supply, setup, deliver, install, configure, customize, test and commission a Core Banking System in conformity with the said tender documents for the sum of **AS OUTLINED FINANCIAL SUBMISSION FORM**. (total tender amount in words and figures) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

We undertake, if our Tender is accepted, to deliver install and commission the equipment in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum of **10%** of our negotiated Contract Price for the due performance of the Contract, in the form prescribed by The Ollin SACCO (Procuring entity).

We agree to a bid bond for this Tender for **90 days** from the date fixed for the tender opening of the Instructions to the tenderer, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us subject to signing of the Contract by the parties.

We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 20____

[Signature]

[In the capacity of]

Duly authorized to sign tender for an on behalf of

All other bid terms and conditions remain the same.

ACKNOWLEDGEMENT OF CLARIFICATION No. I and ADDENDUM No. I

We, the undersigned, hereby certify that the clarification is an integral part of our bid, and the alterations set out in the Addendum have been incorporated in our tender Technical Proposal.

Signed.....

Tenderer.....

Date.....